

**FIND!  
LAND!  
SUCCEED!**

**UNDERGRADUATE SPRING 2020 WORKSHOP SERIES**

ALL WORKSHOPS ARE HELD IN THE  
BILL MOORE STUDENT SUCCESS CENTER

WHAT?	WHEN?	WHERE?
<b>RESUME, CAREER FAIR PREP, HOW TO TALK TO A RECRUITER</b>	January 16, 2020	11:00 AM President's Suite B
	January 16, 2020	5:00 PM Clary Theatre
	January 21, 2020	5:00 PM Clary Theatre
	January 23, 2020	11:00 AM President's Suite B
<b>RESUME TUNE-UP</b> Need a quick fix and update for your resume? Here's your chance.	January 17, 2020	12:00 PM - 3:00 PM Conference Room 292
	January 21, 2020	12:00 PM - 3:00 PM President's Suite B
	January 24, 2020	12:00 PM - 3:00 PM Presidents' Suite C
<b>CARMAX CASE PREPARATION WORKSHOP</b>	January 29, 2020	6:00 PM President's Suite C

WHAT?	WHEN?	WHEN?	WHERE
HOW TO SNAG AN INTERVIEW WITH YOUR COVER LETTER	January 30, 2020	11:00 AM	President's Suite B
NETWORKING AND LINKEDIN TIPS	February 6, 2020	11:00 AM	President's Suite B
HOW TO INTERVIEW & PITCH YOURSELF	February 13, 2020	11:00 AM	President's Suite B
	February 20, 2020	11:00 AM	President's Suite B
HOW TO NEGOTIATE SALARY AND EVALUATE THE JOB OFFER	February 27, 2020	11:00 AM	President's Suite B
	March 5, 2020	11:00 AM	President's Suite B
ANALYZING/DEFINING JOB BENEFITS <small>(Trammel Fox, US Dep. of Labor)</small>	March 12, 2020	11:00 AM	President's Suite B
FINANCES FOR STUDENTS & FIRST-TIME EMPLOYEES <small>Lee Baker, CFP.</small>	March 19, 2020	5:00 PM	Clary Theatre
PROFESSIONALISM AT WORK, OR BEING THE BEST YOU CAN BE FROM DAY ONE	March 26, 2020	5:00 PM	Conference Room 292